

**MEETING MINUTES  
OF  
CATALYST ACADEMY CHARTER SCHOOL  
April 5, 2022  
Held virtually Via Zoom**

Trustee Attendees: Rachel Amankulor, Thomas Walenchok, Carey Harris, Allison McCarthy, Erin Stiling

Other Attendees: Brian Smith, Darren Gray, Alan Shuckrow (SMGG), Matt Morella (SMGG), Tammy Malia (SMGG paralegal)

Rachel Amankulor called the meeting to order at 6:05 p.m.

**Public Comment:** None

**Approval of Minutes.** The minutes of the March 1, 2022 meeting were reviewed. *Carey Harris made a motion to approve the minutes as presented, seconded by Allison McCarthy and carried unanimously.*

**Board Governance Update.** Ms. Amankulor reported that Gretchen Generett has submitted her resignation from the board. The board expressed their sincere gratitude for Ms. Generett's contributions to Catalyst Academy over the years and gave their well wishes. *Erin Stiling made a motion to accept the resignation of Gretchen Generett, seconded by Allison McCarthy and carried unanimously.*

Mr. Shuckrow explained that the members of the board are public officials under the Public School Code and as such are required to take the oath of office and submit Statements of Financial Interests. *Ms. Ferguson from SMGG was present and administered the oath of office to the board members who were present.*

**Financial Update.** Mr. Smith reported to the board that there is an increase in the budget for property tax expense.

Mr. Smith reported that he projects to have approximately \$1.43M, or 132 days, of cash on hand at the end of the year.

Mr. Smith presented an overview of the budget and discussed student enrollment and major costs. The board will be presented with the budget in June for adoption.

**Approval of Bills and Payments to Vendors.** The list of bills and payments to vendors was reviewed. *Carey Harris made a motion to approve the bills and payments to vendors, seconded by Erin Stiling and carried unanimously.*

**Policy Adoptions.** Mr. Smith reviewed a Hazing Policy and a Scholar Records Policy with the board. *Tom Walenchok made a motion to approve the policies as presented, seconded by Erin Stiling and carried unanimously.*

**2022-2023 School Calendar Adoption.** Mr. Smith presented the 2022-2023 school year calendar to the board. *Erin Stiling made a motion to approve Catalyst's adoption of the Safe Crisis Management Policy, seconded by Carey Harris and carried unanimously.*

**Human Resources Update.** Mr. Smith reported that Catalyst had filled three positions. He provided an overview of vacancies and gave an update on the principal search. He also indicated that Catalyst is recruiting for positions that will be open in the 2022-2023 school year. The board engaged in a discussion about the state of the teaching workforce.

**Enrollment Update.** Mr. Smith provided an update on enrollment. He reported that out of 171 current scholars, 155 have either completed re-enrollment or are in the process of re-enrolling, and 16 are undecided. Mr. Smith reported that there are 74 new applications for the 2022-23 school year. The school is continuing its marketing efforts.

**Academic Update.** Darren Gray provided an academic update. 86% of scholars in Tiers 2 & 3 made progress in their MTSS Cycle E goal. He discussed efforts made to achieve high success rates and outlined steps for similar achievement in the next cycle.

There being no further business, the meeting was adjourned at 7:14 p.m.