

**MEETING MINUTES
OF
CATALYST ACADEMY CHARTER SCHOOL
September 6, 2022
Held in Person at Catalyst Academy Charter School and virtually Via Zoom**

Trustee Attendees: Rachel Amankulor, Thomas Walenchok, Allison McCarthy, Carey Harris, Erin Stiling

Other Attendees: Brian Smith, Matt Morella (SMGG)

Rachel Amankulor called the meeting to order at 6:09 p.m.

Public Comment: None

Approval of Minutes. The minutes of the August 2, 2022 meeting were reviewed. *Carey Harris made a motion to approve the minutes as presented, seconded by Allison McCarthy and carried unanimously.*

Financial Update. Mr. Smith provided a financial update. He shared projections based on anticipated enrollment and actual enrollment. Catalyst expects to finish the year at \$562,000 above budget.

Approval of Bills and Payments to Vendors. The lists of bills and payments to vendors for July and August 2022 were reviewed. *Carey Harris made a motion to approve the bills and payments to vendors, seconded by Allison McCarthy and carried unanimously.*

Credit Card Authorization. Mr. Smith presented resolutions to the board approving the issuance of credit cards to key staff and increasing credit limits of the same. *Carey Harris made a motion to approve the resolutions, seconded by Allison McCarthy and carried unanimously.*

Human Resources Report. Mr. Smith presented a list of hires and departures. *Erin Stiling moved to approve the list of hires and departures, seconded by Tom Walenchok and carried unanimously.*

Enrollment Update. Mr. Smith provided an enrollment update to the board. There are currently 252 scholars enrolled, which is ten more than what was budgeted. Catalyst remains diligent in its enrollment efforts.

General Update. Catalyst is making efforts to ensure that attendance is a priority for students and families. Mr. Smith and staff are establishing incentives for students with perfect and prompt attendance.

There being no further business the meeting adjourned at 6:45 PM.